

SAMPLE to Professors

Dear Dr. Jayakody, Dr. Hynes and Dr. Maggs,

Penn State Students who are majoring or minoring in Human Development and Family Studies may be interested in attending a job fair hosted by the Pennsylvania Children and Youth Administrators at the Nittany Lion Inn on Thursday, March 23, from 5:30 to 7:00 p.m.

A flyer with details about the job fair is attached. Students will have an opportunity to meet informally with county child welfare administrators from across the state. There will be a brief DVD playing continuously that will provide introductory information about the field of child welfare. Representatives from the State Civil Service Commission have been invited to provide information about civil service testing. Representatives from the University of Pittsburgh School of Social Work will provide information about opportunities for fully paid graduate education for employees of county children and youth agencies. Refreshments will be served.

I would appreciate it if you would forward the flyer to students who may be interested in job and internship opportunities or who are exploring career paths. The flyer includes information about the location of the event and the email address for RSVPs.

If there are students who are unable to attend the reception but would like to learn more about job opportunities in the county children and youth agencies, information is available on the internet at www.pcy.org under the menu item, Job/Internship postings. If you have any questions about the job fair or the field of child welfare as it applies to your students, feel free to contact me by return email.

In addition to students, we welcome any faculty or staff who would like to learn more about opportunities for jobs and internships for HDFS students and soon to be graduates in the field of public child welfare.

Thank you,
Deirdre Jacques, M.S.S.
Assistant Director
Children and Youth Services of Delaware County

Challenging Work and Internship Opportunities !

Do you want to:

- ✓ Improve life for children and families?
- ✓ Make a difference?
- ✓ Experience exciting and varied work with courts, police officers, educators, medical personnel, and others?
- ✓ Have opportunities for advanced education and promotion?

Attend the Pennsylvania Children and Youth Administrators Reception

Thursday, March 23, 2006

5:30 p.m. to 7:00 p.m.

Nittany Lion Inn, Faculty Staff Club

200 West Park Avenue, State College, Pennsylvania

(Refreshments will be served)

RSVP to Jill Bennish by March 10th

Email: jbennish@pacounties.org

Telephone: 717-232-7554 x3101

You will have the opportunity to discuss internships, employment, career advancement, training and graduate school with county children and youth administrators from across the state.

- ✓ Learn about County Children and Youth agencies
- ✓ Gather information about current jobs and internships
- ✓ Decide if this is the job for you
- ✓ Access the State Civil Service Commission exam process

Bring copies of your resume

Faculty and advisors welcome to attend



PCYA

PENNSYLVANIA CHILDREN & YOUTH ADMINISTRATORS

SAMPLE