



FAMILY SERVICE PLANNING EMBEDDED EVALUATION BOOKLET

MODULE ELEVEN (11)
FAMILY SERVICE PLANNING PROCESS/CASE TRANSFER AND
CLOSURE

CHARTING THE COURSE TOWARDS PERMANENCY
FOR CHILDREN IN PENNSYLVANIA:
A Knowledge and Skills Based Curriculum

Developed by:
The Pennsylvania Child Welfare
Training Program

University of Pittsburgh
Pittsburgh, PA

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Purpose:

The purpose of this exercise is to assess your understanding and skill related to identifying and matching FSP objectives and activities with specific risk factors and levels of severity.

Instructions:

Please be sure to answer each question to the best of your ability. There is to be no discussion among participants during the embedded evaluation. If you have a question, please raise it to the trainer and he/she will answer your question in large group format, when possible.

1. Turn to page 7 of this booklet;
2. Write your name at the top of the page;
3. Answer questions 1 through 20 on pages 2-6 and transfer the answers beside the corresponding number on page 7.
4. Wait for your trainer's instruction and turn in your entire evaluation booklet to the trainer upon completion of the evaluation.

GOOD LUCK!

Family Service Planning Questions

Directions: For each question, please choose only one answer. Use the answer sheet on page 7 for recording your answers.

- 1) Family Service Plans are:
 - A. Developed by the caseworker with his/her supervisor to assure compliance with laws and regulations.
 - B. Developed by the caseworker with the family using family-friendly words for the strengths, goals, objectives, and tasks.
 - C. Developed by the caseworker and all anticipated service providers for the family to assure that everyone understands the desired outcomes.
 - D. Developed by the caseworker, using words that the family understands.
 - E. None of the above

- 2) GOALS in the Family Service Plan:
 - A. Describe the overall outcome for the children and family.
 - B. Tell who will do what by when in what order.
 - C. Tell how long the family will receive services from the child welfare agency.
 - D. Describe what the family must do to provide safety, permanency, and well-being for their children.
 - E. Tell specifically in behavioral and observable terms what the family situation will look like at the end of service delivery.

- 3) OBJECTIVES in the Family Service Plan:
 - A. Describe the general outcome for the children in the family.
 - B. Tell who will do what, by when, and in what order within 6 months.
 - C. Tell how long the family will receive services from the child welfare agency.
 - D. Describe what the service providers must do.
 - E. Tell specifically in behavioral and observable terms what the family situation should look like within 6 months.

- 4) The task list of activities in the Family Service Plan:
 - A. Describes the general outcome for the children in the family.
 - B. Tells how long the family will receive services from the child welfare agency.
 - C. Tells who will do what, by when, and in what order.
 - D. Describes what the family must do to provide safety, permanency, and well-being for their children.
 - E. Tells specifically in behavioral and observable terms what the family situation will look like at the end of service delivery.

Family Service Planning Questions (continued)

- 5) The Family Service Plan:
 - A. Is reviewed and revised every six months.
 - B. Is reviewed and revised when a new baby is born.
 - C. Is reviewed and revised when the family moves to a new home.
 - D. Is reviewed and revised when the family's economic situation changes significantly.
 - E. All of the above

- 6) Step 1 in the Service Planning Process is:
 - A. Identify the permanency goal with the family.
 - B. Identify the tasks that will achieve each objective.
 - C. Review the assessment findings.
 - D. Document the plan in written format, review rights, and secure signatures.
 - E. Engage the family in the planning process.
 - F. Assess the family's agreement,
 - G. Identify the objectives that will achieve the permanency goal.

- 7) Step 2 in the Service Planning Process is:
 - A. Identify the permanency goal with the family.
 - B. Identify the tasks that will achieve each objective.
 - C. Review the assessment findings.
 - D. Document the plan in written format, review rights, and secure signatures.
 - E. Engage the family in the planning process.
 - F. Assess the family's agreement,
 - G. Identify the objectives that will achieve the permanency goal.

- 8) Step 3 in the Service Planning Process is:
 - A. Identify the permanency goal with the family.
 - B. Identify the tasks that will achieve each objective.
 - C. Review the assessment findings.
 - D. Document the plan in written format, review rights, and secure signatures.
 - E. Engage the family in the planning process.
 - F. Assess the family's agreement,
 - G. Identify the objectives that will achieve the permanency goal.

- 9) Step 4 in the Service Planning Process is:
 - A. Identify the permanency goal with the family.
 - B. Identify the tasks that will achieve each objective.
 - C. Review the assessment findings.
 - D. Document the plan in written format, review rights, and secure signatures.
 - E. Engage the family in the planning process.
 - F. Assess the family's agreement,
 - G. Identify the objectives that will achieve the permanency goal.

Family Service Planning Questions (continued)

- 10) Step 5 in the Service Planning Process is:
- A. Identify the permanency goal with the family.
 - B. Identify the tasks that will achieve each objective.
 - C. Review the assessment findings.
 - D. Document the plan in written format, review rights, and secure signatures.
 - E. Engage the family in the planning process.
 - F. Assess the family's agreement,
 - G. Identify the objectives that will achieve the permanency goal.
- 11) Step 6 in the Service Planning Process is:
- A. Identify the permanency goal with the family.
 - B. Identify the tasks that will achieve each objective.
 - C. Review the assessment findings.
 - D. Document the plan in written format, review rights, and secure signatures.
 - E. Engage the family in the planning process.
 - F. Assess the family's agreement.
 - G. Identify the objectives that will achieve the permanency goal.
- 12) Step 7 in the Service Planning Process is:
- A. Identify the permanency goal with the family.
 - B. Identify the tasks that will achieve each objective.
 - C. Review the assessment findings.
 - D. Document the plan in written format, review rights, and secure signatures.
 - E. Engage the family in the planning process.
 - F. Assess the family's agreement.
 - G. Identify the objectives that will achieve the permanency goal.
- 13) A child's vulnerability factor is rated high because she is a premature newborn that tested positive for cocaine. Of these statements, which is the best objective to address this risk?
- A. Only qualified adults will administer all routine feedings according to a prescribed schedule.
 - B. Caregivers will measure the child's weight, length and head size each week.
 - C. The child will be safe in her foster parent's home.
 - D. The child's special medical needs are met.
 - E. Provide a home that is free from health and safety hazards.

Family Service Planning Questions (continued)

- 14) The risk assessment identified “high risk” for parents drug use. Of the following statements, which of these is the best objective to address this risk?
- A. Parents will cooperate with random drug screening.
 - B. Parents will enter and complete an inpatient drug program.
 - C. Parents will become clean and sober and remain that way.
 - D. Children have safe supervision at all times by adults who are drug free.
 - E. Children will participate in a drug abuse prevention program through HeadStart, the school, or the community center.
- 15) Of the following statements, which would be a suitable task statement for an objective that addresses a child’s impulsivity and delays in language and fine motor development?
- A. Parents will arrange for the child to have a language development assessment through Head Start.
 - B. Parents will arrange for the child to have a fine motor development assessment through Head Start.
 - C. Parents will follow the recommendations of the assessments.
 - D. All of the above
 - E. None of the above
- 16) Both the mom and dad are rated as “high risk” on the “Parenting Skills” risk factor. Of the following statements, which is the best objective to address this area?
- A. Parents use safe, age-appropriate parenting techniques.
 - B. Parents attend weekly parenting classes at the local community mental health center.
 - C. Parents work with helpers in their community to provide emotional support.
 - D. Parents communicate effectively by holding family group decision meetings 3 times per week.
 - E. Parents learn and use a sticker system of rewards on a daily basis.
- 17) Which of these would NOT be a suitable task statement for a parenting skills objective?
- A. Mom will never raise her voice in anger at any of the children.
 - B. Mom will choose a weekly parenting class to attend in her community.
 - C. Mom will buy a book of stickers to use in the system of rewards with the children.
 - D. Mom will discuss with the parenting skills instructor how the sticker system of rewards works with the children after using it for three weeks.
 - E. Mom will use brief time-outs and redirection for the children as a consequence for fighting with each other.

Family Service Planning Questions (continued)

- 18) Both parent's expectations for their children are impaired by their lack of understanding about child development. Of the following, which is the best objective to address this risk?
- A. The parents will ensure that the children's mental health needs are met.
 - B. The parents will complete weekly parenting classes at the local community mental health center.
 - C. Caregivers will parent in ways that meet the children's developmental needs.
 - D. Caregivers will stop involving the grandmother in childcare responsibilities.
 - E. The parents will consult with a child development specialist.
- 19) Of the following statements, which would be a suitable task statement for an objective about parents' lack of knowledge of normal child development?
- A. The parents will identify the baby's special feeding needs in a discussion with the visiting nurse.
 - B. The parents will ask the child's Head Start teacher for a list of books to use with him to improve his reading readiness skills.
 - C. The mother will play an age-appropriate game with the child at least once a week to help the child learn to play well with others.
 - D. All of the above
 - E. None of the above
- 20) A risk assessment identified "high risk" for a family on the stressors factor. Of the following, which is the best task to address this risk?
- A. Eliminate or reduce current stressors in the home.
 - B. Parents will identify their stressors and what they will do to manage these.
 - C. Parents will manage their own stress at home, work and in the community.
 - D. Talk to children in ways that build their self-esteem.
 - E. None of the above

Family Service Planning Embedded Evaluation Answer Sheet

Name: _____ CPS #: _____

How many Family Service Plans have you completed to date? _____

Please **write** only one answer for each question.

Question 1: _____

Question 11: _____

Question 2: _____

Question 12: _____

Question 3: _____

Question 13: _____

Question 4: _____

Question 14: _____

Question 5: _____

Question 15: _____

Question 6: _____

Question 16: _____

Question 7: _____

Question 17: _____

Question 8: _____

Question 18: _____

Question 9: _____

Question 19: _____

Question 10: _____

Question 20: _____