

WORKSHOP DIRECTORY PAGE

TITLE: Supervisory Skills and Knowledge Related to Case Planning and AOD Use/Abuse

COMP. #: 533

NO. HRS: 12

DATE: June, 2003

COMPETENCY:

533-1: The Supervisor understands their role to facilitate the worker's growth and development on the job through management practices, on-the-job training, and support.

LEARNING OBJECTIVES:

Participants will be able to:

- Define the stages of addiction and the stages of change.
- Identify the basic treatment modalities and the nature and process of recovery.
- Identify the primary and secondary indicators of substance abuse in families.
- Determine the issues of safety and risk to substance abusing families.
- Identify the criteria to use in assessing the effectiveness of treatment programs.
- Transfer their knowledge and skills related to substance abuse to families, supervisees, other service professionals.
- Assess staff training needs and provide appropriate resources for learning related to substance abuse.
- Use various techniques to assist workers in gaining skills and knowledge related to substance abuse including supervision, unit meetings, role modeling and referrals to alternative training resources.

CALENDAR SUMMARY:

Assisting staff in developing an effective case plan that insures child safety and timely reunification or permanency planning is a critical component of the supervisory role. This task is complicated when issues of substance use or abuse exist. Supervisors will be able to develop techniques to transfer knowledge and skills related to assessment, case planning, and service provision for substance abusing families to staff and other professionals. This course is designed as a supervisory level overview of case planning for families with substance abuse issues. Supervisors will learn how to assess workers' knowledge and skills related to the primary and secondary indicators of substance abuse in families and the criteria to use in assessing the effectiveness of treatment programs, assist workers in gaining/improving their knowledge and skills, and improve their own skills in assisting their workers to develop an effective case plan using the stages of addiction and the eco-map tool. This workshop focuses on supervisory level responsibilities and assumes you have the basic knowledge of AOD use and abuse. A prerequisite for this course is to have completed "533: Supervisory Skills and Knowledge Related to Substance Abuse."

TABLE OF HANDOUTS:

- 1: Agenda (2 pages)
- 2: Learning Objectives (1 page)
- 3: Guidelines for Assessment of Drug Involvement (2 page)
- 4: Individual Risk Factors (2 pages)
- 5: Jim's Case (1 pages)
- 6: Barbara's Case (1 pages)
- 7: Data To Be Gathered When Taking an AOD History (1 page)
- 8: Physical Signs of Alcohol and Other Drug Use (1 page)
- 9: Sample Questions for Taking an AOD History (1 page)
- 10: Identification of Denial Patterns (3 pages)
- 11: Recognizing Drug Paraphernalia (1 page)
- 12: Eco-Map (1 page)
- 13: Questions to Ask When Developing an Eco-Map With a Family (1 page)
- 14: Treatment Modalities (1 page)
- 15: An Overview of Treatment Models (6 pages)
- 16: Strength Conditions for Successful Treatment (1 page)
- 17: Conditions That Increase Risk (1 page)
- 18: Warning Signs of Relapse (1 page)
- 19: Dear Trainer Letter (1 page)
- 20: Making a Formal Referral (2 pages)
- 21: Guiding Principles for Developing an Integrated CWS-AOD Assessment Approach (1 page)
- 22: Strategies for Collaboration (1 page)
- 23: Collaboration Continuum (1 page)
- 24: Stages of Change (4 pages)
- 25: Stages of Change and Worker Actions (1 page)
- 26: Developing Case Goals, Objectives and Service Activities (3 pages)
- 27: Questions for Discussion (1 page)
- 28: Developing a Contract (1 page)
- 29: Bibliography (3 pages)
- 30: Transfer of Learning (1 page)