

**315-1 Writing Skills for Case Documentation**  
**Guide to Overheads**

Overhead 1: Pronouns Example #1

Overhead 2: Correct Use of Pronouns Example #1

Overhead 3: Pronouns Example #2

Overhead 4: Correct Use of Pronouns Example #2

Overhead 5: Use of Tone

Overhead 6: Case Fact From Opinion Example #1

Overhead 7: Case Fact From Opinion Example #2