

# 315-1 BASIC WRITING SKILLS

## Guide to Overheads

### **Section I**

- Overhead 1- Learning Objectives and Competency
- Overhead 2- Today's Agenda

### **Section II**

- Overhead 3- Basic Spelling
- Overhead 4- Spelling Rules
- Overhead 5- Plurals

### **Section III**

- Overhead 6- "Fix It"

### **Section IV**

- Overhead 7- Punctuation

### **Section V**

- Overhead 8- Abraham Lincoln Quote
- Overhead 9- Active vs Passive Voice
- Overhead 10- Active Voice Exceptions
- Overhead 11- Improving Sentence Style