

Test Your Writing Knowledge

(Circle the correct statements)

Trainer's Key

1. A women's place is now wherever she wants it to be.
WRONG, it's *woman's*
2. In making major case decisions you sometimes feel your on your own.
WRONG, the first underline is *you're*
3. We have an assortment of combs for physically active people with unbreakable teeth.
WRONG, misplaced phrase, "'For physically active people, we have . . .
4. After the 5K race, Sylvia could not hardly breathe.
WRONG, same as a double negative, remove the *not*
5. It is often the case that child victims of assault need long term counseling.
WRONG, too wordy, replace with *Usually . . .*
6. The abuse was witnessed by John's aunt.
WRONG, passive voice, say "John's Aunt witnessed the abuse".
7. Irregardless, its your duty to report the incident.
WRONG, there is no such word. Use *Regardless and it's*
8. Risk is assessed by rating each of it's 15 factors
WRONG, its is the possessive form. This is the contraction for it is.
9. The supervisor and I seen the report before the hearing.
WRONG, saw is the correct form. Seen needs a helping verb.
10. Being old and dog-eared, I was able to purchase the book for \$2.00.
WRONG, dangling modifier. Modifying a missing or misplaced noun.
11. I have discussed how to fill the case folders with staff.
WRONG, misplaced phrase
12. They came on foot, by car, and bicycle.
WRONG, parallel construction demands *by bicycle* for consistency.
13. I don't plan to check Service Plans, or Risk Assessments, or dictation.
WRONG, no need for commas with words separated by *or*