

Guidelines for the Introductory Interview

- 1. Review the Guidelines for Introductory Interview handout; and, familiarize yourself with the skill requirements and questions you will ask.**
- 2. Find a partner to interview, preferably someone you don't know or don't know well.**
- 3. Use the handout as a guide to conducting the interview; but, be natural as you conduct the interview. This is not an interrogation.**
- 4. Following the interview, consult with your partner; and, using the handout as a feedback tool, offer motivational and constructive feedback.**