

## **DO'S and DON'TS of RESPONDING to a MALPRACTICE COMPLAINT**

### **DO:**

- **Contact/Cooperate with Attorney And Insurance Agent**
- **End All Contact with the Client**
- **Provide Information**
- **Keep a Personal Record**
- **Prepare for Court**

### **DON'T:**

- **Alter Your Record**
- **Admit Guilt**
- **Communicate with Anyone**
- **Keep Secrets**