

# **MALPRACTICE COMPLAINT CHECKLIST**

## **DO:**

- \_\_\_ *Contact your attorney or insurance agent*
- \_\_\_ *End all contact with the client*
- \_\_\_ *Cooperate with your attorney or agent*
- \_\_\_ *Provide requested information to your attorney or agent*
- \_\_\_ *Keep a personal record of what happens*
- \_\_\_ *Prepare for court testimony*

## **DON'T:**

- \_\_\_ *Alter your record in any way – it's illegal*
- \_\_\_ *Make any admission of guilt or incriminating statements*
- \_\_\_ *Communicate with anyone without prior approval*
- \_\_\_ *Keep secrets from your attorney or agent*