

## **MALPRACTICE “SELF-READINESS” INVENTORY**

1. Name 3 potential malpractice liability risks in your current job.
2. Name 1 professional journal or publication that you subscribe to or read regularly.
3. What is the document that serves as a guide to the everyday professional conduct of social workers? Have you read it?
4. What is the document that assists Child Welfare workers in identifying training needs? When was the last time you completed one?
5. What is the document that serves as the non-regulatory method of establishing benchmarks for defining optimal, but achievable results for child welfare services in Pennsylvania? Have you read it?
6. How many annual hours of training are required to maintain state certification as a Child Welfare employee? How do you assure that you obtain the necessary hours for Certification? What process do you use to determine your training needs and select courses where improvement is needed?
7. Name the last workshop/training you attended and how it improved your Child Welfare skills or knowledge?

8. A lawsuit has been filed against you alleging malpractice. One of the allegations is that you are not adequately trained to perform the work. Where do you keep a complete listing or record of all relevant training you have attended?
9. What is your current job position in the agency? If applicable, how often are you required to have a supervisory conference?
10. A lawsuit has been filed against you alleging malpractice. One of the allegations is that you have not been properly supervised. Where can a record of your supervisory conferences be found in your case records?
11. Does your agency have malpractice insurance protection? Which insurance agency provides the policy?
12. Is the policy an *Occurrence* or *Claims Made* policy?
13. Do you carry any personal malpractice insurance?
14. Name 5 major pieces of case documentation required by law or regulation, which, if done appropriately, may protect Child Welfare workers from malpractice litigation?
15. Name the 5 general areas of Child Welfare service for which Pennsylvania has adopted standards. Which area of practice is most relevant to your job in the agency? Have you reviewed the standards?